



#01 - MANAGER/SENIOR OFFICER, BUSINESS ENGAGEMENT TEAM – INBOUND, BUSINESS BANKING [PART-TIME / FLEXIBLE / CONTRACT]

Location: Singapore
Nature of Role: Part-time / Flexible / Contract

About UOB

United Overseas Bank Limited (UOB) is a leading bank in Asia with a global network of more than 500 branches and offices in 19 countries and territories in Asia Pacific, Europe and North America. In Asia, we operate through our head office in Singapore and banking subsidiaries in China, Indonesia, Malaysia and Thailand, as well as branches and offices.

Our history spans more than 80 years. Over this time, we have been guided by our values — Honorable, Enterprising, United and Committed. This means we always strive to do what is right, build for the future, work as one team and pursue long-term success. It is how we work, consistently, be it towards the company, our colleagues or our customers.

About the Department

The **Retail** function provides Personal and Business Banking customers with financial solutions tailored to their needs. We help them manage their money wisely and meet their financial goals through an extensive range of products and services. These include deposit, insurance, secured and unsecured loans, investment and wealth advisory services.

Business Banking

We develop integrated products and services targeted at helping small and medium-sized enterprises across the region progress through different stages of growth. These include innovative solutions and initiatives in areas of working capital loans, operational efficiency and currency exposure.

Job Responsibilities

- Assist customers with inquiries related to products and services and perform cross-sell or up-sell through servicing
- To follow up sales leads and make referral for successful closure
- Coordinates with relevant stakeholders as touch and contact point to deliver excellent service.
- To perform and facilitate anti-attrition activities for existing customer
- Handling of Trade referral by resolving or seek approval for deviations
- Assists in other duties assigned by line manager

Job Requirements

- Works well in a fast paced and dynamic environment.
- Have excellent communication and interpersonal skill.
- Is meticulous & hardworking with good organizational/ planning skills.
- Is self-discipline with minimal supervision with a “Can do” attitude, focuses on resolution



- Possesses customer centric mindset
- Is a collaborative team player
- Is able to prioritize work task and able to work independently
- Relevant experience with at least 2 years is preferred.

Be a part of UOB Family

UOB is an equal opportunity employer. UOB does not discriminate on the basis of a candidate's age, race, gender, color, religion, sexual orientation, physical or mental disability, or other non-merit factors. All employment decisions at UOB are based on business needs, job requirements and qualifications. If you require any assistance or accommodations to be made for the recruitment process, please inform us when you submit your online application.