



## #06 - ANTI-MONEY LAUNDERING (AML) & KNOW-YOUR-CLIENT (KYC) [PART-TIME / FLEXIBLE / CONTRACT]

Location: Singapore  
Nature of Role: Part-time / Flexible / Contract

### About UOB

United Overseas Bank Limited (UOB) is a leading bank in Asia with a global network of more than 500 branches and offices in 19 countries and territories in Asia Pacific, Europe and North America. In Asia, we operate through our head office in Singapore and banking subsidiaries in China, Indonesia, Malaysia and Thailand, as well as branches and offices.

Our history spans more than 80 years. Over this time, we have been guided by our values — Honorable, Enterprising, United and Committed. This means we always strive to do what is right, build for the future, work as one team and pursue long-term success. It is how we work, consistently, be it towards the company, our colleagues or our customers.

### About the Department

The **Retail** function provides Personal and Business Banking customers with financial solutions tailored to their needs. We help them manage their money wisely and meet their financial goals through an extensive range of products and services. These include deposit, insurance, secured and unsecured loans, investment and wealth advisory services.

### Job Responsibilities:

- AML and KYC Reviews
- Investigate and assess transaction reports for potential money laundering risks and make recommendation on account relationship
- Efficient identification of suspicious activities and transactions.
- Perform further investigation on client's transactions and liaise with Relationship Managers for clarification.
- Investigating high risk clients and obtaining all necessary documentation to complete the client file.
- Communicate effectively and efficiently with relevant internal parties to obtain KYC documents.
- Ensure timely follow up to queries from Business unit
- Compliance Escalation
- Act as the Liaison contact between Business unit and Compliance on All AML/CFT and sanctions Matters.
- Assist to respond to various CDD enquires that may originate from Local Authorities on client's profile.
- Familiar with:
  - AML/KYC
  - Suspicious Transaction Review



- Assessing cases

**Job Requirements:**

- Capable of multitasking.
- Meticulous and detailed oriented.
- Proficient in MS Office
- Effective communication (both written and verbal), and interpersonal skills.
- A highly collaborative individual who can work as part of a team and also independently.
- Self-motivated.
- Adaptable to fast changing environment.

**Be a part of UOB Family**

UOB is an equal opportunity employer. UOB does not discriminate on the basis of a candidate's age, race, gender, colour, religion, sexual orientation, physical or mental disability, or other non-merit factors. All employment decisions at UOB are based on business needs, job requirements and qualifications. If you require any assistance or accommodations to be made for the recruitment process, please inform us when you submit your online application.